



## HOME BUYERS' PLAN (HBP) REQUEST TO WITHDRAW FUNDS FROM AN RRSP

Use this form to make a withdrawal from your registered retirement savings plan (RRSP) under the Home Buyers' Plan (HBP). Answer the questions in Part A of Area 1 to determine if you are eligible to make a withdrawal from your RRSP under the HBP. Although some conditions may apply to another person in certain situations, you (the participant) are responsible for making sure that all the conditions are met. For more details about the HBP, see Guide RC4135, *Home Buyers' Plan (HBP)*. **Generally, you must receive all your HBP withdrawals in the same calendar year and the maximum you can withdraw is \$20,000.** Complete Area 1 and give the form to your financial institution.

### Area 1 – To be completed by the participant

#### Part A – Complete the following questionnaire to determine if you can make a withdrawal from your RRSP under the HBP.

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| <p>1. Are you a resident of Canada?<br/>Yes <input type="checkbox"/> Go to question 2. No <input type="checkbox"/> You cannot make an HBP withdrawal.</p> <p>2. Has the person who is buying or building a qualifying home entered into a written agreement to do so?<br/>Yes <input type="checkbox"/> Go to question 3(a). No <input type="checkbox"/> You cannot make an HBP withdrawal.</p> <p>3(a). Have you ever, before this year, withdrawn funds from your RRSP under the HBP to buy or build a qualifying home?<br/>Yes <input type="checkbox"/> Go to question 3(b). No <input type="checkbox"/> Go to question 4(a).</p> <p>3(b). Are you making this request in January as part of the participation you began last year?<br/>Yes <input type="checkbox"/> Go to question 4(a). No <input type="checkbox"/> Go to question 3(c).</p> <p>3(c). Was your repayable balance from your previous HBP participation zero on January 1 of this year?<br/>Yes <input type="checkbox"/> Go to question 4(a). No <input type="checkbox"/> You cannot make an HBP withdrawal.</p> | <p>4(a). Are you a person with a disability?<br/>Yes <input type="checkbox"/> Go to question 5. No <input type="checkbox"/> Go to question 4(b).</p> <p>4(b). Are you withdrawing funds from your RRSP to buy or build a qualifying home for a related person with a disability or to help such a person buy or build a qualifying home?<br/>Yes <input type="checkbox"/> Go to question 5. No <input type="checkbox"/> Go to question 4(c).</p> <p>4(c). Are you considered a first-time home buyer?<br/>Yes <input type="checkbox"/> Go to question 5. No <input type="checkbox"/> You cannot make an HBP withdrawal.</p> <p>5. Does the person who is buying or building the qualifying home intend to occupy it as his or her principal place of residence no later than one year after buying or building it? If you are acquiring the home for a related person with a disability or helping a related person with a disability acquire the home, you must intend that the related person with a disability occupy the home as his or her principal place of residence.<br/>Yes <input type="checkbox"/> Go to question 6. No <input type="checkbox"/> You cannot make an HBP withdrawal.</p> <p>6. Has the person who is buying or building the qualifying home or his or her spouse or common-law partner owned the home more than 30 days before receiving this withdrawal?<br/>Yes <input type="checkbox"/> You cannot make an HBP withdrawal. No <input type="checkbox"/> You are eligible (complete Part B).</p> |
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#### Part B – Complete this part to make a withdrawal from your RRSP under the HBP.

First name and initials _____		Last name _____		Social insurance number (SIN) _____	
Address of <b>qualifying home being bought or built</b> (include number, street, rural route, or lot and concession number) _____					
City _____	Province or Territory _____	Postal code _____	Telephone number _____	If you are a person with a disability, check this box. <input type="checkbox"/>	
If you answered "Yes" to question 4(b) above, provide the following information about that person:					
Person's name _____		Relationship to you _____		Person with a disability's SIN _____	

#### Part C – Certification

Amount of requested withdrawal \$ _____	▶	Date withdrawal required	Year _____	Month _____	Day _____
I certify that the information given in Area 1 of this form is correct.					
Participant's signature _____			▶	Date	Year _____ Month _____ Day _____

#### Area 2 – To be completed by the RRSP issuer (Do not send this form to the CRA. Keep it for your records.)

Issuer's name _____		Amount paid (maximum \$20,000) \$ _____			
Issuer's address _____		Account number of the RRSP from which the withdrawal is made _____			
Name and position of person to contact for more information _____		Telephone number _____		Date withdrawal paid	
				Year _____ Month _____ Day _____	
If the participant or the participant's spouse or common-law partner contributed to this RRSP during the 89-day period just before the withdrawal, provide the following information:					
Name of contributor _____		Date of contribution		Year _____ Month _____ Day _____	
Amount of contribution \$ _____		Fair market value of the funds held in this RRSP immediately after the withdrawal.		\$ _____	